

Yellow Medicine County Board Meeting Minutes
January 22, 2019

Chairman Greg Renneke called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Ron Antony, Gary Johnson, Greg Renneke and John Berends present. Also present were County Administrator Peg Heglund, County Administrator Angie Steinbach, Finance and Administration Deputy Ashley Soine and Advocate Tribune reporter Noah Lusti.

Pledge of Allegiance

Approve Agenda 01-22-19-01 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the agenda with the following addition: add subordination of liens to the Regular Agenda. Motion carried with all voting in favor.

Consent Agenda 01-22-19-02 Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the consent agenda items as follows: January 8, 2019 County Board meeting minutes; Agreement with Brandon Preuss to monitor CD 54 in 2019 at a cost of \$2,500; Joint Powers Agreement between the City of Canby (Law Enforcement Department) and Yellow Medicine County (Sheriff's Department) regarding law enforcement records and video management; 2019 Pay Equity Implementation Report; consideration of permanent status; hiring of Chris Picard as a full-time Deputy Sheriff, his salary will be grade 17, step 7, his start date is February 4, 2019; hiring of Greg Barnes as a full-time Deputy Sheriff, his salary will be grade 17, step 5, his start date is February 7, 2019; budget amendments for year end 2018; approval of The Computer Man, Inc. yearly Microsoft licensing. Motion carried with all voting in favor.

Citizen Comments None

Hayley Ruschen, Social Worker Intern, was introduced to the board.

Approval of Disbursements/Review Auditor's Warrants 01-22-19-03 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$22,402.70 Ditch Fund, \$108,388.51 Revenue Fund, \$39,908.52 Road & Bridge Fund, \$92,676.74 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners' Report Commissioner Kack reported on SW18 Adult Mental Health. Commissioner Berends reported on Countryside Public Health, meeting with Administrator Steinbach, Yellow Stone Trail Alliance and Historical Society. Commissioner Johnson reported on Upper Minnesota Valley Regional Development Commission Executive Board meeting, Upper Minnesota Valley Regional Development Commission, citizen concern, Clarkfield School task force, Prairie Lakes and meeting with Administrator Steinbach. Commissioner Renneke reported on Minnesota Machinery Museum, Restorative Justice Advisory Committee and meeting with Administrator Steinbach. Commissioner Antony reported on Ditch 24 preliminary hearing, Canby DAC and MCIT.

Administrator Steinbach's report included meetings attended, bus garage in Canby, who is attending the AMC Legislative conference and possible group picture in the future. Administrator Steinbach's report is included in the Board packet.

Regular Agenda

Subordination of Liens 01-22-19-04 Janel Timm, Property & Public Services Director, brought forth a request for subordination of two liens for AGBMP loans assessed against the real estate of Michael and Melanie Kurtz located in Sioux Agency Township. Motion by Commissioner Antony and seconded by Commissioner Berends to subordinate the liens. Motion carried with all voting in favor.

Letter of Support 01-22-19-05 Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the Letter of Support for Area II Minnesota River Basin Projects. Motion carried with all voting in favor.

Census Complete Count Committee 01-22-19-06 Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the formation of a Yellow Medicine County Census Complete Count Committee. Motion carried with all voting in favor.

Administrator Steinbach discussed forming a Parks Committee. The board directed Administrator Steinbach to draft guidelines for the committee and bring to a future board meeting.

Agreement with Granite Falls Health 1-22-19-07 Sheriff Bill Flaten discussed the Clinical/Administrative Services Agreement with Granite Falls Health for medical services in the jail. Motion by Commissioner Antony and seconded by Commissioner Berends to approve the Clinical/Administrative Services Agreement with Granite Falls Health. Motion carried with all voting in favor.

Open Public Hearing 01-22-19-08 Motion by Commissioner Antony and seconded by Commissioner Berends to open the public hearing for County Ditch 4 at 10:04 a.m. Motion carried with all voting in favor.

Planning and Zoning/Ditch Administrator Chris Balfany gave the Notice Requirements.

Bill Helget, Engineer with Bolton & Menk, Inc., described the Purpose of the Hearing.

Bill Helget presented the Engineer's Final Construction Report.

There was no one in attendance for Public Comment.

Final Payment 01-22-19-09 Motion by Commissioner Kack and seconded by Commissioner Johnson to approve the final payment in the amount of \$40,128.45 to Barker Excavating LLC for County Ditch No. 4. Motion carried with all voting in favor.

Close Public Hearing 01-22-19-10 Motion by Commissioner Antony and seconded by Commissioner Kack to close the public hearing regarding County Ditch 4 at 10:11 a.m. Motion carried with all voting in favor.

JD 21 YM & LQP Petition 01-22-19-11 Motion by Commissioner Antony and seconded by Commissioner Berends to accept the JD 21 YM & LQP petition. Motion carried with Commissioner Antony, Berends, Kack and Renneke voting in favor. Commissioner Johnson abstained from voting due to a conflict of interest.

Appoint Viewers 01-22-19-12 Motion by Commissioner Antony and seconded by Commissioner Berends to appoint Jim Weidemann as a viewer for JD 21 YM & LQP. Motion carried with Commissioner Antony, Berends, Kack and Renneke voting in favor. Commissioner Johnson abstained from voting due to a conflict of interest.

The board recessed for break at 10:18 a.m.

The board reconvened at 10:34 a.m.

AFSCME Step III Grievance 01-22-19-13 HR Coordinator Ashley Soine, Administrator Heglund and Administrator Steinbach discussed the Step III Grievance from the AFSCME Highway union regarding the transition to paperless direct deposit stubs. Joe McMahon, AFSCME representative, was also in attendance. Motion by Commissioner Antony and seconded by Commissioner Berends to have Administrator Steinbach prepare a Step III response on behalf of the Board denying the grievance as no violation of the contract has occurred. Staff will continue to work on the equipment/internet issues and will schedule upcoming trainings for highway staff. Motion carried with all voting in favor.

Planning Commission 01-22-19-14 Motion by Commissioner Antony and seconded by Commissioner Berends to appoint Tim Velde, Gary Geihl and Mitch Kling to the Planning Commission. Their term will be two years and will end on December 31, 2020. Motion carried with all voting in favor.

Board of Adjustment 01-22-19-15 Motion by Commissioner Johnson and seconded by Commissioner Berends to appoint Jane Remiger and Jerry Wolff to the Board of Adjustment. Their term will be two years and will end of December 31, 2020. Motion carried with all voting in favor.

Highway Truck/Equipment Purchase 01-22-19-16 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the state bids of \$232,252.52 from Boyer Ford Truck for the purchase of two tandem trucks and \$178,480 from Towmaster for the purchase of two tandem box and plow equipment for the Highway Department. The amounts above do not include trade-in. Motion carried with all voting in favor.

Highway Purchase 01-22-19-17 Motion by Commissioner Kack and seconded by Commissioner Antony to approve the state bid of \$32,096 from Towmaster for the purchase of a tandem pup trailer. Motion carried with all voting in favor.

Highway Resolution for Final Payment 01-22-19-18 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the resolution for final payment in the amount of \$13,003.75 to Midwest Contracting, LLC (Project C.P. 17-76). Motion carried with all voting in favor.

Liz Auch, Countryside Public Health, gave an update.

The board recessed for lunch at 11:48 a.m.

The board reconvened at 1:00 p.m.

Department/Program Updates

Rae Ann Keeler-Aus, Family Service Center, gave an update.

Vehicle Purchase 01-22-19-19 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the purchase of a 2019 Dodge Caravan in the amount of \$22,785 from the state bid. The current vehicle will be transferred to another department or sold. Motion carried with all voting in favor.

Western Mental Health Center Contract 01-22-19-20 Motion by Commissioner Kack and seconded by Commissioner Berends to approve a Professional Service Contract with Western Mental Health Center. Motion carried with all voting in favor.

Purchase of Service Contract 01-22-19-21 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the Purchase of Service Contract with Mary Klinghagen of MAK Consulting, LLC to provide training for healthcare claims and reimbursement, data entry for social services and fiscal mentoring to various staff within the agency. The contract is not to exceed \$4,000. Motion carried with all voting in favor.

Sheriff Bill Flaten gave a department update.


Other Business None

Informational None

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.


Adjourn 01-22-19-22 Motion by Commissioner Johnson and seconded by Commissioner Berends to adjourn at 1:59 p.m. Motion carried with all voting in favor.

Witness:



Greg Renneke, Chair

Attest:



Angie Steinbach, County Administrator